

Inventory Supervisor

Are you ready to dive into the exciting and innovative world of Engineered Wood? Kadant Carmanah Design has a great opportunity within our Production Team for a well-rounded individual as an **Inventory Supervisor**.

Kadant Carmanah is recognized as a global leader of innovation in the design and manufacture of equipment in the Engineered Wood products industry and is the largest supplier of Stranders used in the production of Oriented Strand Board (OSB) and other wood-based composites.

The Role:

The Inventory Supervisor will work closely with the Production Manager, Logistics Manager and Logistics Team to ensure the timely staging, picking, and packing of finished job and inventory parts to meet job start and sales order delivery dates.

Responsibilities:

- Supervise Stores and Specialist teams on all material flow in warehouse
- Ensure warehouse shelves are clean and organized
- Ensuring all parts have a location and an accurate count in ERP (Epicor)
- Conduct regular inventory cycle counts and spot checks
- Engage in continuous improvement measures to improve warehouse and warehouse team functions.
- Build pallets, crates, boxes, and any other required packaging as per Kadant procedures to ensure quality packing & safe delivery of our goods to our customers.
- Train and audit the Stores and Specialist departments in picking, packing, shipping, and staging duties.
- Monitor all work cells to ensure they are staged according to job board queue. This includes active job, next job, and upcoming job.
- Pick and Pack parts for Sales Orders in an efficient manner. Develop improvements to speed up packing process via tools, equipment, and standards.
- Build, manage, and revise the cycle counting process to ensure accuracy of inventory and bin locations
- Use Epicor ERP material queue manager to prioritize daily picking and packing efforts to ensure the on-time shipment of Sales Orders.
- Stage job orders in an efficient manner. Develop improvements to speed up staging process via tools, equipment, and warehousing changes
- Develop a working knowledge of our parts to understand their packing requirements and to identify them quickly.
- Use scanners to move parts as required to ensure accurate part locations in ERP system for ease of identifying their location(s)

Qualifications:

- Minimum of 2 years experience in an Inventory Management capacity, preferably in a manufacturing environment.
- Hand on experience and comfortable using shop tools and equipment (table/vertical saws, nail/staple guns, etc.)
- Experience operating Forklift trucks (ticketed) and overhead & jib cranes
- Experience with MRP systems and/or inventory systems

- Ability to work in a fast-paced environment, shipping packages and staging orders multiple times a day with regular priority changes to meet customer demands.

Benefits/Opportunities:

- Extended Health, Dental, Disability, Life Insurance & AD&D after 3 months
- RRSP matching after 6 months
- 3 weeks' vacation to start
- Employee Assistance Program
- Company Events
- Casual dress
- On-site parking

Wage Range/Job Type/Schedule:

- Negotiable based on experience
- FT - Permanent
- Monday-Friday
- Days

To apply for this position, please send a cover letter and resume to hr.carmanah@kadant.com
We thank you for your interest; however only short-listed applicants will be contacted.